

Having trouble opening .ZIP files?

Many of the documents on the website and on the resource CDs in the kit are collected into .ZIP files. If you don't have software on your computer that unzips .ZIP files, you will be seeing gobbledygook when you try to open them. How frustrating this has been for you! You need to download an unzipping utility program, then follow the steps to extract and save the files contained in the .ZIP file.

STEP-BY-STEP PROCEDURE FOR DOWNLOADING 7-ZIP AND ACCESSING ZIPPED DOCUMENTS

These instructions are for PC users. Mac users don't have this problem, because the Mac automatically unzips .ZIP files for them. Another reason Mac users lord it over the rest of us peons.

1. Go to <http://www.7zip.com/>
2. Click DOWNLOAD NOW and follow the steps to install 7-Zip on your computer.
3. Go to the .ZIP file you wish to open, and save it to your computer, in a place you can find it again.
4. Navigate to the .ZIP file and open it.
5. At the top of the list of contents are the words EXTRACT ALL FILES or EXTRACT. Click that.
6. BROWSE to the location on your computer where you want to save the extracted documents.
7. Click EXTRACT.
8. Navigate to where you told the computer to place your extracted documents. Now you can open them! Woo hoo!