

# Shoreline Inn – Terrace Point Marina Employment Application

*\*Please include your resume in order to complete this application for review.*

## Personal Information

Name (Last, First, MI)

Street address

City, State, Zip

Home phone number

Work phone number

Facsimile number

E-mail address

## Employment Desired

Position applied for

How did you hear about this position?

Date available for work

Desired hours (full time, part time, etc.)

## Education

	Name and Address of School	Course of Study	Total Years of Study	Degree/Diploma
High School				
Undergraduate College				
Graduate/Professional				
Other (Specify)				

List any seminars, classes or other education not listed above which may help qualify you for this position:

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## Employment History

List below all present and past employers over the past 5 years, starting with your **most recent** employer. Account for all periods of unemployment. You must complete this section even if attaching a resume. May we contact your current employer?  YES  NO

Employer (current <input type="checkbox"/> Yes <input type="checkbox"/> No)		Start Date	End Date	Essential job functions of final position
Address				1.
City, State, Zip		Starting Salary	Ending Salary	2.
Phone number				3.
Fax number	Supervisor(s)			4.
Job position(s)	E-mail address of supervisor			
Reason(s) for leaving				
What value did you add to this company or its customers?				
.....				
.....				
Employer		Start Date	End Date	Essential job functions of final position
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City, State, Zip		Starting Salary	Ending Salary	2.
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.....				
.....				

*[PLEASE CONTINUE ON NEXT PAGE]*

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*[PLEASE CONTINUE ON NEXT PAGE]*

**Additional Information**

List any professional, trade, business or civic activities and offices held. You may exclude membership that would reveal gender, race, religion, national origin, ancestry, age, disability or any other protected status.

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List any languages other than English that you can speak, read or write that could be of benefit to the position applied for:

	Fluent	Good	Fair
Speak			
Read			
Write			

Identify formal job training that relates to this position:

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Identify what skills or certification you possess related to this position:

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If you are hired, what value would you add to our company?:

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Describe what you believe are the most unique features of your work history:

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**Additional Information**

Have you ever been employed with this company before?  Yes  No  
If Yes, when? .....

Do you have any friends or relatives employed by this company?  Yes  No  
If Yes, please provide their names and relationship to you: .....

Are you currently employed?  Yes  No  
May we contact your employer?  Yes  No  
Are you currently on "lay off" status and subject to recall?  Yes  No

If you are under 18 years of age, can you provide proof of your eligibility to work?  Yes  No

If hired, can you provide proof of U.S. citizenship or proof of your legal right to work in the U.S.?  Yes  No

Have you ever been convicted of a felony/misdemeanor?  Yes  No  
If Yes, please explain:

**References**

List below three persons not related to you who have knowledge of your work performance within the last 5 years

Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted

Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted

Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted

**Additional Space**

Additional space provided to expand on any points or questions asked previously in this application


**\*\*PLEASE INCLUDE YOUR RESUME TO COMPLETE THIS APPLICATION FOR REVIEW\*\***